

RAYFORD ROAD MUNICIPAL UTILITY DISTRICT

Minutes of Meeting of Board of Directors
September 10, 2012

The Board of Directors ("Board") of Rayford Road Municipal Utility District ("District") met on September 10, 2012 at 312 Spring Hill Drive, Suite 100, West Entrance, Spring, Texas 77386, in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Jon Vallery, President
Frank Moore, Vice President
Michael Smith, Assistant Secretary
Paul Alli, Director

and the following absent:

Charles Saxe, Secretary

Also present were Bill Russell, Jason Hajduk, Lester Smith, Mike Williams, Officer Brian Kennedy, Sergeant Josh Hanson, Jim Nichols, Kathryn Nichols, and Lori G. Aylett.

1. Minutes of the meetings of August 13 and August 27, 2012 were presented for the Board's review and approval. Upon unanimous vote, the minutes were approved as presented.
2. Sergeant Hanson presented a law enforcement report. The Constables responded to two thefts, four accidents, 11 disturbances, five criminal mischief calls, four misdemeanor assaults, 195 traffic enforcement stops, and 637 miscellaneous contacts. Sergeant Hanson noted that the oldest vehicle in the District's fleet is experiencing some maintenance issues, and the Board should discuss purchase of a new vehicle at the next meeting. Sergeant Hanson then reported that he had resigned from Precinct 3 Constable's office and would be taking a job with the federal government. The Board congratulated Sergeant Hanson on his new position and noted that the District had enjoyed working with him. Everyone wished him well.
3. Bill Russell presented a bookkeeper's report, a copy of which is attached. After this meeting, the debt service fund balance will stand at \$1,792,962.17. The capital projects fund will stand at \$1,427,443.38. After payment of tonight's bills, the operating fund will stand at \$1,564, 229.01. Year-to-date revenues exceed expenditures for the first three months of the fiscal year by \$440,478.89. Upon unanimous vote, the Board approved payment of director fees and expenses. Upon unanimous vote by separate motion, the Board approved the bookkeeper's report as presented and authorized payment of the remainder of the District's bills.
4. Mike Williams presented an operator's report. The District billed \$290,198.08. The operator took 10 bacteriological samples, and all were within acceptable limits. The District served 3,807 customers, and 3,850 customers received all services including garbage. The District accounted for 98% of the water produced. The sewage treatment plant operated at 73% of capacity with no violations. The operator presented a request for write-off of

two accounts totaling \$446.29. Upon unanimous vote, the Board approved the operator's report and the write-offs as presented.

5. Mike Williams presented a parks and recreational facilities report. Regular mowing and clean-up was performed through-out the parks properties. In the wetlands area, the operator cut down 10 dead trees. There were 16 calls for the month of August. There were six calls for the pavilion, nine calls for the ball fields, and one call for other information. There were no parties during the month. In the MUD park, the operator repaired the vandalized outlook. At the ball fields, both T-ball backstops were replaced.

6. Lester Smith of Lone Star Recreation gave a brief presentation and recommendations for replacement of the playground equipment in the park. He provided an analysis of the present equipment noting that certain areas of handholds offered no heat protection, the slide beds were showing wear, and there is some general decay and rust on the present playground equipment. Mr. Smith presented three options for the Board's consideration. Project costs for Option 1 would be \$97,679. Option 2 would cost \$92,017. Option 3 would cost \$91,852. The differences in the options related to the type and amount of equipment to be used on the site. The Board thanked Mr. Smith for his presentation and asked the attorney to place an item on the next agenda to consider further discussions on the issue of playground equipment and possible membership in buyboard.com.

7. Jason Hajduk presented an engineer's report. The Phase I sanitary sewer rehabilitation plan and contract preparation has begun. At well no. 3, construction is almost complete. The well enclosure and generator start-up are the final items to be completed before the walk-through can be scheduled. The engineer expects to schedule the walk-through within the next month. The engineer expects Phase II construction to commence on October 1 on water plant no. 1's ground storage tank replacement and water plant no. 2 modifications.

The engineer has not received any utility requests.

With regard to the wastewater treatment plant permit renewal, the first advertisement occurred today. The second and final advertisement will occur within the next 60 days.

In response to a previous request from the Board, the engineer presented a sketch of the surface water line locations.

The new headworks at the wastewater treatment plant has been ordered and should be delivered later this month.

8. There was no developer present. However, the Board noted that the Kroger Center is built-out, and an office building in the strip center is under construction.

There being no further business to come before the Board, the meeting was adjourned.



Secretary