

RAYFORD ROAD MUNICIPAL UTILITY DISTRICT

Minutes of Meeting of Board of Directors

March 9, 2015

The Board of Directors ("Board") of Rayford Road Municipal Utility District ("District") met at 312 Spring Hill Drive, Suite 100, West Entrance, Spring, Texas, on Monday, March 9, 2015, in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Jon Vallery, President
Frank Moore, Vice President
Brendon Keith, Secretary
Michael Smith, Assistant Secretary
Paul Alli, Director

and the following absent:

None.

Also present were Bill Russell, Mike Williams, Jason Hajduk, Jared Daly, Sergeant Weis, Paul Green, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Minutes of the meeting held February 9, 2015 were presented for the Board's review and approval. Upon unanimous vote, the minutes were approved as presented.

2. Sergeant Weis presented a law enforcement report and reported the following statistics: there were 685 contract calls; five District calls; 59 reports taken; four felony arrests; 17 misdemeanor arrests; 688 citations and tickets; two crashes; and 15 charges filed. The constables drove a total of 7,125 miles in the District during the month.

Sergeant Weis presented an annual summary of 2014 events related to the District's contractor for law enforcement services. The Constable's office is very proactive in patrolling Imperial Oaks. Director Vallery reported that the District's website will be updated each month to include basic statistics on law enforcement.

3. Bill Russell presented a bookkeeper's report, a copy of which is attached. After this meeting, the debt service fund balance will stand at \$1,901,375.68. The capital projects fund will stand at \$730,272.27. The operating fund will stand at \$2,415,173.20. Expenditures exceeded revenues for nine months of the fiscal year by \$857,202.09. Much of this amount is attributable to the sanitary sewer rehabilitation project, which was originally funded from the general fund but will be reimbursed from the construction fund. Upon unanimous vote, the Board approved payment of director fees and expenses. Upon unanimous vote by separate motion, the Board approved the bookkeeper's report as presented and authorized payment of the remainder of the District's bills.

4. Mike Williams presented an operator's report. The District billed \$248,929.43 to customers for services rendered. The operator took 10 bacteriological samples, all of which were acceptable. The District accounted for 99% of the water produced. The District served 3,815

customers, and 3,593 customers received all services including garbage. The sewage treatment plant operated at 76% of capacity with no permit violations.

The operator opened the interconnect to supply neighboring MUD 99 because their well starter malfunctioned. This should be fixed by the week's end. The operator also repaired a main line leak on West Welsford.

The Board discussed options on how to notify the public in the event of a water outage. The operator advised the Board that they maintain a staff in the office to answer calls during outages. The Board discussed various options for having a call or text service, but in the end, the Board did not think it was worth paying for an automated phone service.

Finally, the Board discussed whether to pay for dynamic website updates. No decision was made.

After discussion, upon unanimous vote, the Board approved the operator's report as presented.

5. Ms. Aylett present drafts of the Water Conservation Plan and the Drought Contingency Plan for the Board's review. The District needs to update their plans so that they align with the San Jacinto River Authority's plans. The operator has been asked to provide input, and the item will be placed on next month's agenda for adoption by the Board.

6. Mike Williams presented a parks and recreational facilities report. There were 20 calls regarding issues in the parks. Four calls were for the pavilion, 14 calls were for the ball fields and two calls were for information. The operator reported that the kiddie cushion was installed underneath the playground equipment, and barbecue pits were replaced. The operator pressure washed the picnic tables and would now like to stain them. The Board authorized the work to be done. Upon unanimous vote, the Board approved the parks report as presented.

7. Jason Hajduk presented an engineer's report. The engineer reported that the SJRA surface water conversion project is underway. Site work and installation of the SCADA system, chemical feed, and level indicators still needs to be completed. There were no pay estimates for the Board's review and approval this month.

Construction is complete on the Phase 1 sanitary sewer rehabilitation project. The engineer presented Pay Estimate No. 11 and Final to North Houston Pole Line, L.P. in the amount of \$63,385.44. Upon unanimous vote, the Board approved payment of the pay estimate as presented. A surplus funds resolution will be presented next month to repay the general fund for the cost of the project.

Upon unanimous vote, the Board approved the engineer's report as presented.

8. There was no developer present, so no developer's report was given.

There being no further business to come before the Board, the meeting was adjourned.


Secretary