

RAYFORD ROAD MUNICIPAL UTILITY DISTRICT

Minutes of Meeting of Board of Directors
October 12, 2009

The Board of Directors ("Board") of Rayford Road Municipal Utility District ("District") met on October 12, 2009, at 312 Spring Hill Drive, Suite 100, West Entrance, Spring, Texas 77386, in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Jon Vallery, President
Frank Moore, Vice President
Charles Saxe, Secretary
Michael Smith, Assistant Secretary
Danny E. Agans, Director

and the following absent:

None

Also present were Mike Williams, Bill Russell, Lonnie Wright, Jason Hajduk, Tim Holifield, Lorene Roy, Jim Nichols, Kathryn Nichols and Herman I. Little, Jr.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Minutes of the meeting of September 14, 2009 were presented and reviewed. Upon motion by Director Agans, seconded by Director Smith, the Board voted unanimously to approve the minutes as presented.
2. Director Vallery announced that the Board will meet in an executive session to deliberate the deployment of an implementation of security personnel and devices. The Board convened in an executive session at 7:03 p.m.
3. The Board reconvened in a public meeting at 7:30 p.m.
4. Constable Tim Holifield presented a law enforcement report. There were no violent crimes in the District during the month. There were five burglaries, four thefts, seven accidents, one DWI, two warrant arrests, five criminal mischief incidents, 67 traffic enforcement actions, one family violence call and three firearms incidents. There was discussion, and upon motion duly made, seconded and unanimously carried, the Board approved the law enforcement as presented.
5. Mike Williams presented an operator's report. The District had revenues of \$240,919 during the month. There are 3,754 connections, of which 58 are vacant residences. There are 3,324 connections receiving all services of the District. The District accounted for

97% of water produced. Four taps were made during the month, bringing the total to eleven for the year-to-date. Ten bacteriological samples were taken, and all were satisfactory. Mr. Williams presented a list of eleven delinquent accounts that are uncollectible and recommended that the accounts be written off. Upon motion by Director Smith, seconded by Director Agans, the Board voted unanimously to write-off eleven uncollectible accounts totaling \$788.46.

6. Mike Williams presented a report on maintenance of the Imperial Oaks Park and District recreational facilities. The operator mowed and performed cleanup of the wetlands areas. There were 76 calls for use of District facilities, 14 for the pavilion and 60 for the ball fields, and there were two parties during the month.

The parks were mowed and cleaned up, and ant bait was put out. A fallen tree was removed from the walking path. There has been more vandalism at the lookout in the park, but minimal damage was done.

On the ball fields, mowing and cleanup was accomplished. The operator installed new soccer nets. The operator edged the outline of the ball fields. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report as presented.

7. Bill Russell presented a bookkeeper's report, a copy of which is attached to the minutes. After payment of bills at this meeting, the debt service fund balance stands at \$1,609,001.38. The capital projects fund balance is \$1,067,107.55. The general fund balance is \$694,329.35, and the balance will be \$933,394.50 after deposit of a transfer check. Mr. Russell reported that the District has collected 99.07% of taxes for 2008. After discussion, upon motion by Director Moore, seconded by Director Smith, the Board voted unanimously to approve the bookkeeper's report and authorized payment of bills listed thereon. Upon motion by Director Smith, seconded by Director Moore, the Board voted unanimously to authorize payment of director fees and expenses.

8. Herman Little advised the Board that as requested at the previous meeting, a copy of the District's Investment Policy, Strategies and Objectives was provided to each of the directors for review. There was discussion, and the Board concluded that no revisions are necessary at this time. Upon motion by Director Smith, seconded by Director Moore, the Board voted unanimously to adopt a Resolution Affirming Review of Investment Policy, Strategies and Objectives, a copy of which Resolution is attached to the minutes.


9. Jason Hajduk presented an engineer's report. The engineers are putting together packages of photographs and structural engineering reports on the two residences that will be affected by the storm sewer project. The cost is \$900 for photographs to be taken before and after the work. The structural engineer is Maury Stiver. The engineer failed to include the cost of photographs in the original scope of work. There was discussion, and the Board acknowledged that the photographs were required under the District's agreement with the property owners. Mr. Hajduk expects the packages to be completed within the week, and one will be given to each of the owners. The work can begin ten days after presenting the packages. The project could be complete by mid-December.

The notice to proceed for the clarifier project at the wastewater treatment plant was issued on October 6, 2009. The completion date is April 4, 2010.

The engineers will be designing the Water Plant No. 1 improvements. The engineer expects the services to cost \$34,000 for design and \$3,550 for observation during construction. A proposal for the engineer's services will be presented at the next meeting. Jason Hajduk reported that he will be preparing a cost estimate for a long term management plan for the District. Another client is in the process of having such a plan prepared, and this will give the engineer an idea of the scope of work and the costs of the work. Upon motion duly made, seconded and unanimously carried, the Board approved the engineer's report as presented.

10. Herman Little presented a copy of the Year Two report to TCEQ under the District's MS4 Permit. The report has been prepared for the District and other members of the South Montgomery County Storm Water Coalition. After discussion, upon motion by Director Smith, seconded by Director Moore, the Board voted unanimously to approve and authorize filing the Year Two report for the MS4 Permit as presented.

There being no further business to come before the Board, the meeting was adjourned.



Secretary