

RAYFORD ROAD MUNICIPAL UTILITY DISTRICT

Minutes of Meeting of Board of Directors

August 10, 2015

The Board of Directors ("Board") of Rayford Road Municipal Utility District ("District") met at 312 Spring Hill Drive, Suite 100, West Entrance, Spring, Texas, on Monday, August 10, 2015, in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Jon Vallery, President
Brendon Keith, Secretary
Michael Smith, Assistant Secretary
Paul Alli, Director

and the following absent:

Frank Moore, Vice President

Also present were Drew Masterson, Amy Symmank, Mike Williams, Jason Hajduk, Sergeant Weis, Ms. Weis, Glenn Kourik, and J. Davis Bonham, Jr.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Minutes of the meeting held July 13, 2015 were presented for the Board's review and approval. Upon unanimous vote, the minutes were approved as presented.

2. Sergeant Weis presented a law enforcement report and reported the following statistics: there were 674 contract calls; three District calls; 38 reports taken; seven misdemeanor arrests; 221 citations and tickets; nine crashes; and five charges filed. The constables drove a total of 6,747 miles in the District during the month.

Sergeant Weis reported traffic accidents continue to be an issue in the District. Sergeant Weis then addressed the recent burglary of motor vehicles in the District. Sergeant Weis then discussed the recent vandalism at the District's wastewater treatment plant.

The residents present at the meeting thanked the officers for doing vacation watches at their homes.

3. The Board tabled the quarterly report from Best Trash.

4. Drew Masterson first addressed the Board regarding the successful closing of the District's \$2,930,000 Unlimited Tax Refunding Bonds, Series 2015. Mr. Masterson reviewed the bid received for the bonds. Mr. Masterson informed the Board that the refunding bonds generated net present value savings to the District of approximately \$247,000.

Mr. Masterson then presented a financial advisor's report and 2015 tax rate analysis. He first reported that the District's 2015 certified value was up \$40 million from last year. The financial advisor recommended that the District reduce its debt service rate from \$0.45 to \$0.40, a reduction of \$0.05. The Board reviewed the District's general fund budgetary needs with the bookkeeper who recommended a \$0.15 maintenance and operations tax be levied, for a

total tax rate of \$0.55. The Board agreed that it would be appropriate to conduct a public hearing on the proposed tax rate on Monday, September 14, 2015 at 6:30 p.m. Upon unanimous vote, the Board authorized publication of the tax rate calculations with a proposed debt service rate of \$0.40 per \$100 assessed valuation and a maintenance tax of \$0.15 per \$100 assessed valuation.

5. Amy Symmank presented a bookkeeper's report, a copy of which is attached. After this meeting, the debt service fund balance will stand at \$1,975,189.91. The capital projects fund will stand at \$92,029.98. The operating fund will stand at \$2,558,723.98. Upon unanimous vote, the Board approved the bookkeeper's report as presented and authorized payment of the remainder of the District's bills.

6. Mike Williams presented an operator's report. The District billed \$248,738.87 to customers for services rendered. The operator took 10 bacteriological samples, all of which were acceptable. The District accounted for 94% of the water produced. The District served 3,816 customers, and 3,589 customers received all services including garbage. The sewage treatment plant operated at 65% of capacity with no permit violations. The operator requested write-off of five accounts in the total amount of \$203.62, and the Board approved the request.


The operator then addressed the Board regarding recent events at the wastewater treatment plant. The operator informed the Board that there were two separate incidents in which two men cut the rear fence to the wastewater treatment plant to gain entry. The operator informed the Board that during the second incident the men destroyed the security cameras and powered the facility down. The operator informed the Board that the cameras have been replaced and the wiring has been modified to prevent power loss. The operator informed the Board that Municipal Operations equipment has been relocated as well.

After discussion, upon unanimous vote, the Board approved the operator's report as presented.

7. Mike Williams presented a parks and recreational facilities report. There were nine calls regarding issues in the parks. Five calls were for the pavilion, three calls were for the ball fields, and one call for information. The operator reviewed maintenance performed during the prior month with the Board. Upon unanimous vote, the Board approved the parks report as presented.

8. Jason Hajduk presented an engineer's report. The engineer reviewed the status of the surface water conversion project with the Board. The engineer informed the Board that preparation of the major amendment to the District's wastewater discharge permit is underway. The engineer then informed the Board that a deposit has been received for the preparation of revisions to the elevated storage variance. The engineer informed the Board that he is in the process of preparing a model to determine how many connections can be served without elevated storage. The engineer then presented a map depicting all property owned by the District. After discussion, upon unanimous vote, the Board approved the engineer's report as presented.

There being no further business to come before the Board, the meeting was adjourned.


Secretary