

RAYFORD ROAD MUNICIPAL UTILITY DISTRICT
Minutes of Meeting of Board of Directors
March 14, 2016

The Board of Directors (“Board”) of Rayford Road Municipal Utility District (“District”) met at 27316 Spectrum Way, Oak Ridge, Texas, on Monday, March 14, 2016, in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Jon Vallery, President
Frank Moore, Vice President
Brendon Keith, Secretary
Michael Smith, Assistant Secretary
Paul Alli, Director

and the following absent:

None.

Also present were Bill Russell, John Montgomery, Jason Hajduk, Jared Daly, Jim Nichols, Kathryn Nichols, Paul Green, Clayton Harry, Captain Jimmy Drummond, Chief Deputy Matt Rodrigue, Sergeant David Weis, Carolyn Mims, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Minutes of the meeting held February 8, 2016 were presented for the Board’s review and approval. Upon unanimous vote, the minutes were approved as presented.

2. Captain Jimmy Drummond presented a law enforcement report and reported the following statistics: there were 827 contract calls; no District calls; 30 reports taken; no felony arrests, two misdemeanors; eight crashes; and no charges filed. Captain Drummond reported that a person who was exposing themselves to people in public had been arrested.

Captain Drummond presented a detailed proposal for the purchase of a Chevrolet Tahoe and related equipment in the amount of \$65,719.43. The Board authorized the Constable’s Office to begin purchasing the equipment for use in the District’s contract.

Sergeant Weis noted that his deputies caught three burglars who have been coming down from Willis to burglarize homes in the District.

Upon unanimous vote, the law enforcement report was approved by the Board.

3. The Board considered a proposed Amended and Restated Interlocal Cooperation Agreement with Montgomery County for Law Enforcement Services. The primary purpose of the amended agreement was to add another officer to the contract. The officer will have the rank of corporal, and his primary duties will be to conduct more intensive criminal

investigations. Having a corporal to do paperwork and investigative work will free up other officers to patrol. The corporal will also provide relief patrols in the District. The attorney discussed other revisions to the contract, most of which were in the form of clarifications to existing policies and procedures. Captain Drummond confirmed that only Sergeant Weis uses a car allowance. All of the other deputies use cars that were purchased with District funds and are owned by the County. The fuel and maintenance allowance for these cars is about \$6,000 per year. The car allowance for Sergeant Weis will go away in the year 2019. After complete review of the contract, upon unanimous vote, the Board approved the Amended and Restated Interlocal Cooperation Agreement with Montgomery County for Law Enforcement Services as presented.

4. Bill Russell presented a bookkeeper's report, a copy of which is attached. After this meeting, the debt service fund balance will stand at \$1,736,740.49. The capital projects fund will stand at \$91,947.78. The operating fund will stand at \$3,197,870.08. Revenues exceeded expenditures for nine months of the fiscal year by \$675,084.35. Upon unanimous vote, the Board approved payment of director fees and expenses. Upon unanimous vote by separate motion, the Board approved the bookkeeper's report as presented and authorized payment of the remainder of the District's bills.

5. John Montgomery presented an operator's report. The District billed \$290,926.53 to customers for services rendered. The operator took 10 bacteriological samples, all of which were acceptable. The District accounted for 93% of the water produced. The District served 3,818 customers, and 3,591 customers received all services including garbage. The sewage treatment plant operated at 71% of capacity with no permit violations. The operator requested write-off of four accounts in the total amount of \$762.41, and the Board approved the request.

The operator reported that the Tier 2 and Homeland Security reports were submitted by the deadlines.

The operator informed the Board that DXI is going to raise the price of the one-ton chlorine cylinders.

After discussion, upon unanimous vote, the Board approved the operator's report as presented.

6. John Montgomery presented a parks and recreational facilities report. There were 21 calls regarding issues in the parks. Five calls were for the pavilion, and 16 calls were for the ball fields. The operator received a bid for repair of the kiddie cushion mulch from the homeowners association, and the District's share of the costs is \$2,959.36. Director Vallery noted that he had attended a recent POA meeting, and they asked if the District would consider adding a restroom to the parks areas. The Board noted that the addition of a restroom would require much more frequent monitoring by law enforcement and would be the target of vandalism. The Board is not yet prepared to construct a restroom in the area. Upon unanimous vote, the Board approved the parks report as presented.

7. Jason Hajduk and Jared Daly presented an engineer's report. The engineer reported that the MUD 99 / SJRA transmission line is underway. A Notice to Proceed was

issued on February 10, 2016.

The proposed major amendment to the wastewater treatment plant permit is under review by the Texas Commission on Environmental Quality.

The engineer is responding to TCEQ comments on the District's request for an increase to the number of connections served under the elevated storage variance.

The sanitary sewer rehabilitation work was approved last month and the Notice to Proceed was issued on February 22, 2016. Rehabilitation of the force main discharge manhole will be included with the sanitary sewer rehabilitation.

After discussion, upon unanimous vote, the Board approved the engineer's report as presented.

8. The attorney reminded the Board that pursuant to the District's supplemental agreement with the San Jacinto River Authority, the District is required to convey the facilities constructed for receiving surface water to the SJRA upon their completion. The engineer will assemble a list of facilities to convey to the SJRA, and the attorney will keep this item on next month's agenda.

9. Lori Aylett presented a report on behalf of developer Jim Holcomb. He stated that the Rayford Road reconstruction and widening project will begin next year. The County will be required to acquire land right-of-way to consummate the reconstruction and widening project.

10. The Board then considered the attached Order Declaring Unopposed Candidates Elected and Canceling Election originally scheduled for the first Saturday in May, 2016. The Board reviewed a secretary's certificate certifying that all candidates for office of director are unopposed, and the deadline for filing an application to be a candidate has expired. After discussion, upon unanimous vote, the Order was approved and executed.

There being no further business to come before the Board, the meeting was adjourned.


Secretary