

## RAYFORD ROAD MUNICIPAL UTILITY DISTRICT

Minutes of Meeting of Board of Directors

December 12, 2016

The Board of Directors ("Board") of Rayford Road Municipal Utility District ("District") met at 27316 Spectrum Way, Oak Ridge, Texas, on December 12, 2016, in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Jon Vallery, President  
Brendon Keith, Secretary.  
Michael Smith, Assistant Secretary  
Paul Alli, Director

and the following absent:

Frank Moore, Vice President

Also present were Bill Russell, Mike Williams, Jason Hajduk, Corporal Baker, Paul Green, Jim Nichols, Kathryn Nichols, Robert Hughes, James Ridgeway, Jr., and J. Davis Bonham, Jr.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Minutes of the meeting held November 14, 2016 were presented for the Board's review and approval. Certain corrections were suggested, and upon unanimous vote, the minutes were approved as amended.

2. Corporal Baker presented a law enforcement report and reported the following statistics: there were 268 contract calls; six District calls; 33 reports taken; two felony arrests, 18 misdemeanor arrests; and 21 charges filed.

Upon unanimous vote, the Board approved the law enforcement report as presented.

3. Under customer comments, Mr. Robert Hughes addressed the Board regarding revenue generated through the issuance of traffic citations by contract deputies and the street sweeping schedule in the District. The Board of Directors informed Mr. Hughes that the District does not receive any revenue as a result of the issuance of citations and does not provide street sweeping services. Mr. Hughes then addressed the Board regarding the District's water rate structure and noted that he consumes less than 6,000 gallons of water per month. Paul Green then addressed the Board regarding the maintenance of the Imperial Oaks Park and Recreational Facilities. Mr. Green requested that the Board consider the painting of the pavilion ceiling and the installation of improvements to address a drainage issue between the pool and sidewalk. James Ridgeway then addressed the Board regarding the District's water rate structure and requested that the Board consider the installation of smart meters. The Board informed Mr. Ridgeway that it will receive presentations on smart meters at the January meeting as previously

discussed.

4. Bill Russell presented a bookkeeper's report, a copy of which is attached. After this meeting, the debt service fund balance will stand at \$1,545,330.56. The capital projects fund will stand at \$91,956.71. The operating fund will stand at \$2,703,860.09. Expenses exceeded revenues for four months of the fiscal year by \$319,375.18. Upon unanimous vote, the Board approved payment of director fees and expenses. Upon unanimous vote by separate motion, the Board approved the bookkeeper's report as presented and authorized payment of the remainder of the District's bills.

5. Mike Williams presented an operator's report. The District billed \$348,011.51 to customers for services rendered. The operator took 10 bacteriological samples, all of which were acceptable. The District accounted for 94% of the water produced. The District served 3,818 customers, and 3,598 customers received all services including garbage. The sewage treatment plant operated at 64% of capacity with no permit violations. The operator requested write-off of four accounts in the total amount of \$219.27, and the Board approved the request. The District received \$317.24 for a recovered write-off.

After discussion, upon unanimous vote, the Board approved the operator's report as presented.

6. Mike Williams presented a parks and recreational facilities report. There were 10 calls regarding issues in the parks. Five calls were for the pavilion, three calls were for the ball fields, and two calls were received this month for information. Upon unanimous vote, the Board approved the parks report as presented.

7. Jason Hajduk presented an engineer's report. At the wastewater treatment plant, fence construction is almost complete. The engineer continues to work with the contractor to address deficiencies. The engineer informed the Board that plans and specifications for the rehabilitation of the District's sanitary sewer lines are nearly complete. The engineer requested authorization to advertise the project. After discussion, upon unanimous vote, the Board approved the engineer's report as presented and affirmed authorization to advertise for bids for the sanitary sewer rehabilitation project.

8. There was no new information to convey on the San Jacinto River Authority's conveyance of facilities.

9. The attorney addressed the Board regarding the District's annual eminent domain report. Upon motion duly made, seconded, and unanimously carried, the Board authorized the attorney to complete and file the report on the District's behalf.

10. There was no developer's report for consideration.

11. No executive session was necessary.

12. There was no pending business for consideration.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary