

RAYFORD ROAD MUNICIPAL UTILITY DISTRICT

Minutes of Meeting of Board of Directors

March 12, 2018

The Board of Directors ("Board") of Rayford Road Municipal Utility District ("District") met at 27316 Spectrum Way, Oak Ridge, Texas, on March 12, 2018, in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Jon Vallery, President
Frank Moore, Vice President
Michael Smith, Assistant Secretary
James Nichols, Director

and the following absent:

Brendon Keith, Secretary.

Also present were Bill Russell, John Taylor, Kevin Tokarski, Sergeant Washington, Kathryn Nichols, Clayton Harry, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Minutes of the meeting held February 12, 2018 were presented for the Board's review and approval. Upon unanimous vote, the minutes were approved as presented.

2. Sergeant Washington presented a law enforcement report and reported the following statistics: there were 29 District calls; 249 contract calls; 291 traffic contacts; 23 reports taken; one felony arrest; seven misdemeanor arrests; four crashes; and five charges filed.

3. There were no comments from the public for the Board's consideration.

4. Bill Russell presented the bookkeeper's report, a copy of which is attached. After this meeting, the debt service fund balance will stand at \$1,403,877.39. The capital projects fund will stand at \$91,975.08. The general fund will stand at \$3,387,390.67. Revenues exceeded expenses for nine months of the fiscal year by \$312,074.38. The bookkeeper reported that 2017 taxes were 92.6% collected as of the end of January. Upon unanimous vote, the Board approved payment of director fees and expenses. Upon unanimous vote by separate motion, the Board approved the bookkeeper's report as presented and authorized payment of the remainder of the District's bills.

5. John Taylor presented an operator's report. The District billed \$260,089.81 to customers for services rendered. The operator took 10 bacteriological samples, all of which were acceptable. The District accounted for 93% of the water produced. The District served 3,820 customers, and 3,597 customers received all services including garbage. The sewage treatment plant operated at 73% of capacity with no permit violations.

The operator requested write-off of six accounts in the total amount of \$585.85,

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and the Board approved the request.

After discussion, upon unanimous vote, the Board approved the operator's report as presented.

6. John Taylor presented a parks and recreational facilities report. There were 15 calls regarding issues in the parks. Three calls were for the pavilion, 11 calls were for the ball fields, and one call was received for information.

Mr. Taylor provided a list of proposed dates for swim meets of April 7, 2018, April 28, 2018, May 5, 2018, May 12, 2018, May 26, 2018 and June 14, 2018. It was noted that an election is being held on May 5, 2018, therefore the facility is not available on that day. The Board approved the remainder of the proposed dates for the swim team activities.

Upon unanimous vote, the Board approved the parks report as presented.

7. Kevin Tokarski presented an engineer's report. On the Phase 2, Sanitary Sewer Rehabilitation project, the engineer contacted the contractor regarding a backcharge for a tap that had to be repaired, and the contractor has agreed to pay for the work.

With regard to the commercial water line loop project, the engineer is preparing the metes and bounds of a water line easement across DD6 property.

With regard to the crosswalk restriping project, the engineer contacted Montgomery County but has not yet heard back from them.

After discussion, upon unanimous vote, the Board approved the engineer's report.

There being no further business to come before the Board, the meeting was adjourned.



Secretary