

**RAYFORD ROAD MUNICIPAL UTILITY DISTRICT**

Minutes of Meeting of Board of Directors

April 9, 2018

The Board of Directors ("Board") of Rayford Road Municipal Utility District ("District") met at 27316 Spectrum Way, Oak Ridge, Texas, on April 9, 2018, in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Jon Vallery, President  
Frank Moore, Vice President  
Brendon Keith, Secretary  
Michael Smith, Assistant Secretary  
James Nichols, Director

and the following absent:

None.

Also present were Bill Russell, Mike Williams, Jason Hajduk, Sergeant Washington, James Ridgway, Bill Bedwell, Glenn Kourik, Clayton Harry, Gregg Hanan, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. Minutes of the meeting held March 12, 2018 were presented for the Board's review and approval. Upon unanimous vote, the minutes were approved as presented.

2. Sergeant Washington presented a law enforcement report and reported the following statistics: there were 31 District calls; 336 contract calls; 314 traffic contacts; 25 reports taken; two felony arrests; seven misdemeanor arrests; nine crashes; and six charges filed.

Sergeant Washington reported that one deputy left the District's contract on April 8, 2018, but Patrol District deputies have been filling in in his absence and answering calls. The deputies will hold an event at Kaufmann Elementary School on April 20, 2018 to get "face time" with the kids.

3. There were no comments from the public for the Board's consideration.

4. Mike Williams provided information regarding District ball field park benches to a Boy Scout who was going to propose an Eagle Scout project, but he was not in attendance at today's meeting. The Board deferred action.

5. Bill Russell presented the bookkeeper's report, a copy of which is attached. After this meeting, the debt service fund balance will stand at \$1,403,949.93. The capital projects fund will stand at \$91,976.22. The general fund will stand at \$3,394,919.12. Revenues exceeded expenses for 10 months of the fiscal year by \$316,687.02. The bookkeeper reported that 2017 taxes were 97.07% collected. The bookkeeper then presented the draft budget for the fiscal year ending May 31, 2019 and asked the Board and consultants to review and

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provide comments before the next meeting. Upon unanimous vote, the Board approved payment of director fees and expenses. Upon unanimous vote by separate motion, the Board approved the bookkeeper's report as presented and authorized payment of the remainder of the District's bills.

6. Mike Williams presented an operator's report. The District billed \$250,646.47 to customers for services rendered. The operator took 10 bacteriological samples, all of which were acceptable. The District accounted for 93% of the water produced. The District served 3,820 customers, and 3,580 customers received all services including garbage. The sewage treatment plant operated at 67% of capacity with no permit violations.

The operator requested write-off of six accounts in the total amount of \$1,093.50, and the Board approved the request.

After discussion, upon unanimous vote, the Board approved the operator's report as presented.

7. The attorney noted that the District was required to review the FTC identity theft red flag program on an annual basis. The District operator presented the annual report and noted no issues. The attorney recommended that no changes be made to the program. Accordingly, upon motion duly made, seconded and unanimously carried, the Board voted unanimously to adopt the attached Resolution Affirming Identity Theft Prevention Program.

8. Mike Williams presented a parks and recreational facilities report. There were 26 calls regarding issues in the parks. Four calls were for the pavilion, 20 calls were for the ball fields, and two calls were received for information.

Mr. Williams reported that new drainage was installed at Webber Pond during the month. At the parks, fertilization for the grass has been scheduled. All water fountains have been repaired except those at Thorsby Park, which are being replaced.

Upon unanimous vote, the Board approved the parks report as presented.

9. Jason Hajduk presented an engineer's report. With regard to the commercial water line loop project, the engineer plans to finish the metes and bounds for the water line easement with DD6 by Thursday and deliver it to the District's attorney.

With regard to the Imperial Oaks Park 10 fence / reserve area, Montgomery County MUD 115 approved the Interlocal Agreement for maintenance of the District's fence and reserve.

With regard to the crosswalk restriping project, Montgomery County is expected to restripe Rayford within the next month.

After discussion, upon unanimous vote, the Board approved the engineer's report.


10. The Board considered development in the District. The Ace Hardware building at the corner of Imperial Oaks Boulevard and Rayford is currently vacant. Precinct Three constables continue to monitor the vacant building and premises. It was reported that there

has been an increase in high speed cut-through traffic, and the developer requested via email that violations be reported.

11. Representatives of Kadiwal Investments were present at the meeting and reported that a check had been sent for an additional feasibility study. Ms. Aylett reported that her office had not yet received the check.

12. A resident on Laura Lynn complained that their yard was damaged by a sewer contractor. The engineer will contact the contractor to resolve the matter.

There being no further business to come before the Board, the meeting was adjourned.

  
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Secretary President